



Nirmala Memorial Foundation College of Commerce and Science

**Permanently Affiliated to University of Mumbai
Accredited by NAAC, ISO 9001-2015 Certified
Recognised under section 2(f) & 12(B) of the UGC Act 1956**

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai – 400 101. Tel.: 022 69436400

2.5

Evaluation Process and Reforms



Nirmala Memorial Foundation College of Commerce and Science

**Permanently Affiliated to University of Mumbai
Accredited by NAAC, ISO 9001-2015 Certified
Recognised under section 2(f) & 12(B) of the UGC Act 1956**

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai – 400 101. Tel.: 022 69436400

2.5.1

**Mechanism of internal/ external
assessment is transparent and the
grievance redressal system is time-
bound and efficient**



Nirmala Memorial Foundation College of Commerce and Science

Permanently Affiliated to University of Mumbai
Accredited by NAAC, ISO 9001-2015 Certified
Recognised under section 2(f) & 12(B) of the UGC Act 1956

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai – 400 101. Tel.: 022 69436400

2.5.1

Index

Sr. No.	Particular	Link
1	University of Mumbai – Circular for unfair means in examination – evaluation	Click here
2	Process Flow of revaluation rechecking and photocopy of students	Click here
3	Notices for revaluation rechecking and photocopy of students	Click here
4	Reply to revaluation rechecking and photocopy students	Click here
5	Process Flow of Unfair means	Click here
6	Letter handed over to student for unfair means	Click here
7	Decision Letter handed over to student for unfair means	Click here
8	University of Mumbai ordinance for examination	Click here
9	University of Mumbai Circular for remuneration	Click here

University of Mumbai – Circular for
unfair means in examination –
evaluation

महाराष्ट्र शासन राजपत्र

असाधारण
प्राधिकृत प्रकाशन

बुधवार ११ ऑक्टोबर १४, १९८२/आश्विन २२, शके १९०४

स्वतंत्र संकलन यन्त्र चर्चित करण्यासाठी वा प्रकाशक येवजे पृष्ठ क्रमांक दिले आहेत

भाग चार

महाराष्ट्र विधानमंडळाचे अधिनियम व राज्यपालांनी प्रस्तावित केलेले अध्यादेश व केलेले विनियम

अनुक्रमिका

PAGES

MAHARASHTRA ACT No. XXXI OF 1982.—An Act to provide for preventing malpractices at University, Board and other specified examinations	221-223
---	---------

The following Act of the Maharashtra Legislature, having been assented to by the President on the 11th October, 1982, is hereby published for general information.

D. N. CHAUDHARI,

Joint Secretary to the Government of Maharashtra,
Law and Judiciary Department.

MAHARASHTRA ACT NO. XXXI OF 1982

(First published, after having received the assent of the President in the "Maharashtra Government Gazette" on the 14th October, 1982)

An Act to provide for preventing malpractices at University, Board and other specified examinations.

WHEREAS, both House of the State Legislature were not in session ;

AND WHEREAS the Governor of Maharashtra was satisfied that circumstance existed which rendered it necessary for him to take immediate action to have a special law in this State to provide for preventing malpractices at examinations held or proposed to be held by any University or the Board or any other authority specified by the State Government in this behalf, including leakages of question papers or copying at such examinations, and for matters connected therewith, and, therefore, promulgated the Maharashtra Prevention of Malpractices at University, Board or other specified Examinations Ordinance, 1982, on the 25th May 1982 ;

Mth
Ord.
IV of
1982

भाग चार--६०

(२२१)

२२२ महाराष्ट्र शासन राजपत्र, अंश., ऑक्टोबर १४, १९८२/जाति २२, शके १९०४ [भाग चार]

AND WHEREAS it is expedient to replace the said Ordinance by an Act of the State Legislature : It is hereby enacted in the Thirty-third Year of the Republic of India as follows :—

Short title and commencement. 1. (1) This Act may be called the Maharashtra Prevention, of Malpractices at University, Board and other specified Examinations Act, 1982.

(2) It shall be deemed to have come into force on the 25th May, 1982.

Definitions 2. In this Act, unless the context otherwise requires,—

(a) "Board" means the Maharashtra State Board of Secondary and Higher Secondary Education established under the Maharashtra Secondary and Higher Secondary Education Boards Act, 1965 or any of its Divisional Boards;

Mah.
XLI of
1965.

(b) "Examination" means any examination held or proposed to be held by any University or the Board and includes such other examination held or proposed to be held by such other authority as may be specified in this behalf, from time to time, by the State Government by notification in the Official Gazettee ;

(c) "University" means any University established by law in the State of Maharashtra.

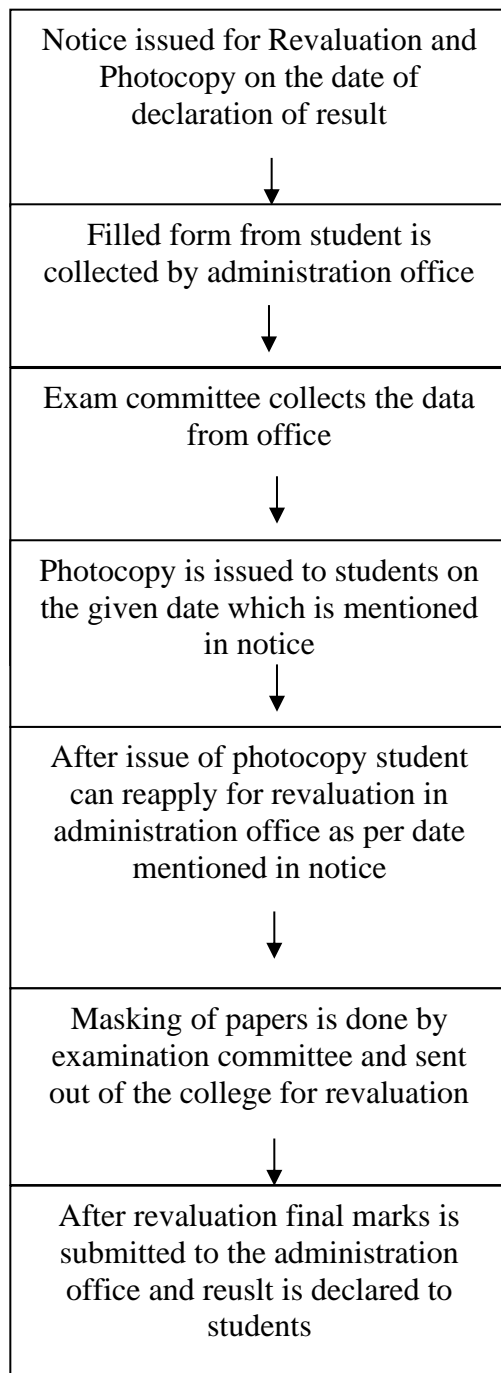
Duties of paper-setters and punishment for contravention 3. (1) Any person who is appointed as a paper setter at any examination shall not supply or cause to be supplied the question paper drawn by him or a copy thereof or communicate the contents of such paper to any person or give publicity thereto in any manner, except in accordance with the instructions given to him in writing by his appointing authority in this behalf.

(2) Any person who contravenes the provisions of sub-section (1) shall, on conviction, be punished with imprisonment for a term which may extend to one year, or with fine which may extend to one thousand rupees, or with both.

Duties of persons entrusted with printing, etc. of question papers and punishment for contravention 4. (1) Any person who is entrusted with the work of printing, cyclostyling typing or otherwise producing copies of any question paper set for the purposes of any examination shall not supply or cause to be supplied a copy thereof or communicate the contents thereof to any person or give publicity thereto in any manner, except in accordance with the instructions given to him in writing by the authority which entrusted the work to him.

(2) Any person who contravenes the provision of sub-section (1) shall, on conviction, be punished with imprisonment for a term which may extend to one year, or with fine which may extend to one thousand rupees, or with both.

Process Flow of revaluation rechecking and photocopy of students



Notices for revaluation rechecking and photocopy of students

Nirmala Memorial Foundation College of Commerce & Science

10th May, 2023

F.Y.B.Sc.I.T./ B.Sc.C.S.

Semester II Examinations – April, 2023

Supply of photocopy/ Revaluation of Answer books

Supply of Photo / Xerox copies of answer book/s to the examinees and redressal of grievances. (Ref. University Circular No.Exam / VCD / 4637 dated 5th April 2010.

Students who wish to apply for photo/xerox copy/ies or Revaluation or both simultaneously, of assessed answer book/s of the theory paper/s should submit their application/s in the prescribed form (available in the college office) signed by the applicant only. To sought **photo/xerox copy/ies** student has to submit a non-refundable fee of **Rs.100/-** per answer book and for **Revaluation** student has to submit a non-refundable fee of **Rs.500/-** per answer book to the college office from **Thursday, 11th May, 2023 to Saturday, 20th May, 2023** between 10.00 a.m. and 12.00 noon.

The student can apply for Revaluation of the assessed answer books only if he/she has secured at least 20% of the total marks in that subject or 40% of the marks required for passing in the said subject, whichever is less.

The **list of students** will be put up and photo/xerox copy/ies will be provided by the college to the applicant in person only, on producing valid Identity card on **Wednesday, 24th May, 2023**. The photo/xerox copy/ies obtained by the student shall be for his/her exclusive and relevant use, he/she shall be the sole custodian of it and under no circumstances they shall be transferred to any third person for any other purpose/s. If the applicant, so desires he/she can use it only for the purpose of getting redressal of the grievances through the redressal mechanism provided by the college. Any deviation from this, by the applicant, shall be construed as an unfair act on his/her and shall make him/her liable for appropriate punishment by the college.

On receipt of the photocopy if any discrepancy with regards to – mistake in totaling or non-assessment of answer to a question or sub-question is observed the applicant can apply to the principal from **Thursday, 25th May, 2023 to Saturday, 27th May, 2023.**

The student shall have to mention clearly in the application form/s, the reasons of his/her grievances and specify clearly question wise his/her points of objection to the valuation done with proper justification. Incomplete application form/s in any respect shall be rejected without assigning any reason and the fees paid along with the application form shall not be refunded.

The redressal committee constituted by the college shall verify the original answer book/s and evaluate the mark/s allotted to the answer/s in the light of the reasons of grievance put down by the student in his/her application to decide the merits of the contentions of the applicant. The decision of the Redressal Committee shall be final and binding. If the committee so recommends, the answer paper/s will be reassessed by an examiner selected from the panel of examiners from other college/s prepared by the college.

The marks given by the examiner in reassessment will be final and binding on the college and the student. The change of marks, if any, will be communicated to the student by **Monday, 5th June, 2023.**



(I/C Principal)

F.Y.B.Sc.I.T./ B.Sc.C.S.
Semester II Examinations – April, 2023

**Verification of Marks/Supply of photocopy/ Revaluation of
Answerbooks**

Supply of Photo / Xerox copies of answer book/s to the examinees and redressal of grievances. (Ref. University Circular No. Exam / VCD / 4637 dated 5th April 2010).

Details	From	To	Time
Issue of Forms for Revaluation/ Photocopy	Thursday, 11 th May, 2023	Saturday, 20 th May, 2023	10.00am to 12.00 noon
Submission of Forms for Revaluation/ Photocopy	Thursday, 11 th May, 2023	Saturday, 20 th May, 2023	10.00am to 12.00 noon
Issue of Photo Copies	Wednesday, 24 th May, 2023		12.00 noon
Application for revaluation after receiving photocopies	Thursday, 25 th May, 2023	Saturday, 27 th May, 2023	10.00am to 12.00 noon
Result of Revaluation	Monday, 5 th June, 2023		12.00 noon

Fees applicable

Photocopy	Rs. 100 per subject
Revaluation	Rs. 500 per subject
Application Form	Rs. 10 each



(I/C Principal)

Reply to revaluation rechecking and photocopy students

ISSUE OF PHOTOCOPY - SIGNATURE SHEET

DATE: 24-05-2023

SR	NAME	PROGRAM	SEAT NO.	SEM	COURSE	SIGNATURE	REMARK
1	SINGH RAJAN S.	FYCS	22FCS109	II	✓ CALCULAS	<i>Singh</i>	
2	SINGH RAJAN S.	FYCS	22FCS109	II	✓ DATABASE SYSTEMS	<i>Singh</i>	
3	SINGH RAJAN S.	FYCS	22FCS109	II	✓ OOPS	<i>Singh</i>	
4	SINGH RAJAN S.	FYCS	22FCS109	II	✓ STATISTICAL	<i>Singh</i>	
5	YADAV GANESH BANSHRAJ	FYCS	22FCS127	II	✓ DBMS	<i>Yanash</i>	
6	YADAV MITESH RAJARASINGH	FYCS	22FCS129	II	✓ DAA		
7	YADAV MITESH RAJARASINGH	FYCS	22FCS129	II	✓ PYTHON		
8	ABHIJIT JHA	FYCS	22FCS155	II	✓ OOP	<i>Abhi</i>	
9	YASH RAJESH DHIVER	FYCS	22FCS159	II	✓ OOPS		
10	YASH RAJESH DHIVER	FYCS	22FCS159	II	✓ PYTHON		
11	FAREEHA LIQQAT LIYALEEJ	FYCS	22FCS161	II	✓ FIRST 6 SUBJECTS	<i>Fareeha Liqqat</i>	
12	JAGTAP RAKESH DEVIDAS	FYCS	22FCS162	II	✓ FIRST 6 SUBJECTS	<i>(R)</i>	
13	NANDVIDKAR ATHARVA RAJESH	FYIT	22FIT098	II	✓ GREEN IT		
14	NANDVIDKAR ATHARVA RAJESH	FYIT	22FIT098	II	✓ OPP		
15	NANDVIDKAR ATHARVA RAJESH	FYIT	22FIT098	II	✓ WAD		
16	PAL ABHISHEK HARIKESH	FYIT	22FIT100	II	✓ FMPM	<i>Abhishek</i>	
17	SARKAR SHUBHAM SANDIP	FYIT	22FIT129	II	✗ Fmpm	<i>Shubham</i>	
18	SHARMA AJIT RAMPRASAD	FYIT	22FIT139	II	✓ GREEN IT		
19	TELI ANITA BHURALAL	FYIT	22FIT164	II	✓ FMPM	<i>(A)</i>	
20	YADAV SIDDARTH SHAILESH	FYIT	22FIT193	II	✓ GREEN IT	<i>Yadav</i>	

Yadav Ganesh Banshraj FYCS 22FCS127 II Calculas *Singh*

Nirmala Memorial Foundation College of Commerce and Science

5th June, 2023

Revaluation Result

Sr. No.	Program	Seat Number	Name of the Student	Course	Before Revaluation Marks	After Revaluation Status	After Revaluation Marks
(1)	FYBSC CS SEM II	22FCS124	YADAV ABHISHEKH RAMPAL	Introduction to OOPs using C++	18 / 75	NO CHANGE IN GRADE CARD	19 / 75
(2)	FYBSC CS SEM II	22FCS129	YADAV MITESH RAJARAMSINGH	Advanced Python Programming	20 / 75	CHANGE IN GRADE CARD	30 / 75
(3)	FYBSC CS SEM II	22FCS159	DHIVER YASH RAJESH	Database Systems	17 / 75	CHANGE IN GRADE CARD	18 / 75
				Introduction to OOPs using C++	17 / 75		15 / 75
				Advanced Python Programming	22 / 75		30 / 75
(4)	FYBSC IT SEM II	22FIT098	NANDVIDKAR ATHARVA RAJESH	GREEN IT	18 / 75	NO CHANGE IN GRADE CARD	18 / 75
				Object Oriented Programming with C++	20 / 75		15 / 75
				Web Applications Development	19 / 75		16 / 75
(5)	FYBSC IT SEM II	22FIT100	PAL ABHISHEK HARIKESH	Fundamentals of Micro Processor and Microcontrollers	19 / 75	CHANGE IN GRADE CARD	32 / 75
(6)	FYBSC IT SEM II	22FIT127	SALUNKHE ATUL PRAKASH	Fundamentals of Micro Processor and Microcontrollers	20 / 75	CHANGE IN GRADE CARD	30 / 75

Sr. No.	Program	Seat Number	Name of the Student	Course	Before Revaluation Marks	After Revaluation Status	After Revaluation Marks
(7)	FYBSC IT SEM II	22FIT155	SINGH ROBIN JASWANT	GREEN IT	21 / 75	NO CHANGE IN GRADE CARD	24 / 75
(8)	FYBSC IT SEM II	22FIT164	TELI ANITA BHURALAL	Fundamentals of Micro Processor and Microcontrollers	17 / 75	NO CHANGE IN GRADE CARD	20 / 75
(9)	FYBSC IT SEM II	22FIT207	SINGH KRISHNA BRIJESH	Fundamentals of Micro Processor and Microcontrollers	22 / 75	NO CHANGE IN GRADE CARD	15 / 75
(10)	FYBSC IT SEM II	22FIT129	SARKAR SHUBHAM SANDIP	Fundamentals of Micro Processor and Microcontrollers	18 / 75	NO CHANGE IN GRADE CARD	21 / 75

Note : Learners are requested to submit his/her original grade card in degree office (in Block No. 103) on 6th June, 2023 by 10:00 am to 12:00 noon for revised grade card.

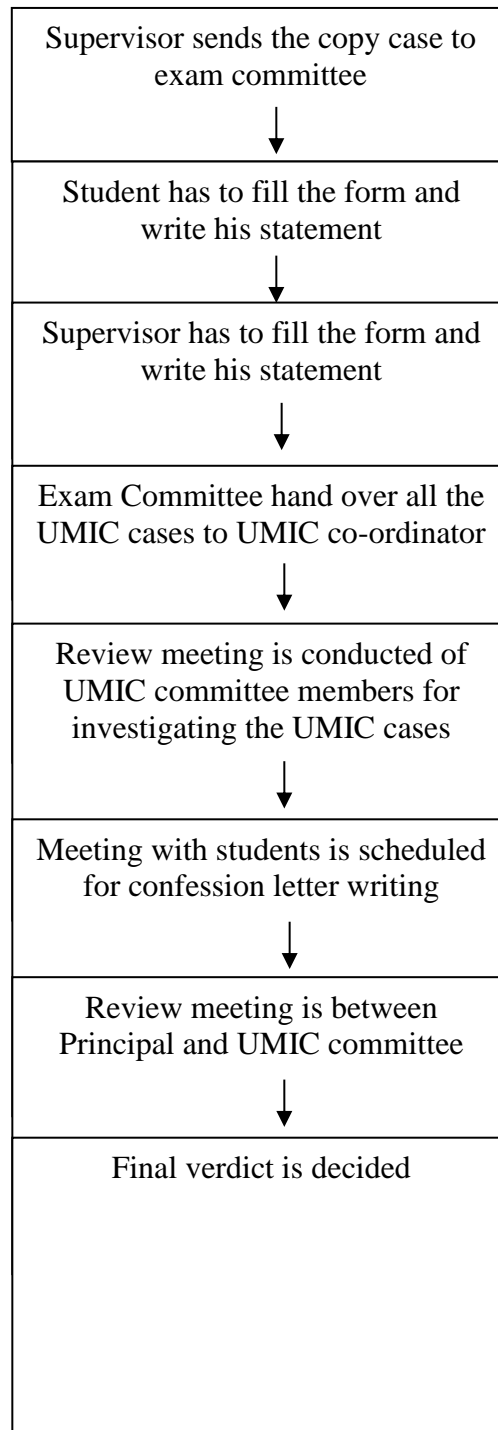


Examination Chairperson



(I/C Principal)

Process Flow of Unfair means



Letter handed over to student for unfair
means



Nirmala Memorial Foundation College of Commerce & Science

(Permanently Affiliated to University of Mumbai)

(Accredited by NAAC with B++ (1st Cycle) and ISO 9001 : 2015 Certified)

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai - 400 101. • Tel.: 022-6943 6400

____ / ____ / 2023

NMFC/2022-2023

Mr./Ms. _____ Class/Div/RollNo _____

Candidate Seat No _____ Course _____ Cont. No _____

at Semester IV March, 2023 held on _____

Sir/ Madam,

Whereas there is prima facie evidence to show that you have practiced unfair means in the above examination, now therefore you are directed to show cause as to why the below mentioned charge/s should not be held as proved against you.

- I. a. That you were in possession of copying material in the examination hall on _____
b. That you actually copied answers from the copying material.
- II. That you have violated Examination rules.
- III. a. That you were showing answers to Candidate No _____ in the said examination.
b. That you have copied answers from Candidate No _____ in the said examination.

You are further hereby called upon to show cause as to why action should not be taken against you to treat your performance at the above exam as null and void and you be debarred from appearing for one A.T.K.T and Ex-Students Examination, as per the provisions of Ordinance 0.5050 of the Maharashtra Universities Act 1994.

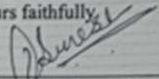
Please note that the reply in writing to this show cause notice should be brought by you on the above-mentioned points, including the charges and quantum of punishment before the Unfair Means Inquiry Committee, appointed for this purpose.

The said Committee will meet on **Friday, 17th March, 2023 at 12.00 noon. in Block No. 710, 7 Floor of the college building.**

You are requested to be present before the Committee at the time and place mentioned above without fail. If you have any evidence, documentary or otherwise for your defense, it may be produced at the time of the enquiry. You are requested to note that if you fail to present yourself on the date and time mentioned above, your case will be investigated by the Committee in your absence, on the basis of whatever evidence the Committee may have, and the decision taken by the College Authorities on the recommendation of the Committee will be binding on you.

Please bring with you, the College Identity Card when you appear before the Committee.

Yours faithfully,



(Dr. Vijaya Jacqueline)
Chairperson
Unfair Means Inquiry Committee.

Decision letter handed over to student
for unfair means



Nirmala Memorial Foundation College of Commerce & Science

(Permanently Affiliated to University of Mumbai)
(Accredited by NAAC with B++ (1st Cycle) and ISO 9001 : 2015 Certified)

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai - 400 101. • Tel.: 022-6943 6400

Unfair Means Inquiry Committee Decision

NMFC/2022-23/UMIC

20/03/2023

To

Vaishnav Tarun Prakash

College Seat No. 21SMS267 at S.Y.B.Com Semester IV Regular Examination
March 2023 in the Course 'B.Economics' held on 06/03/2023.

Whereas vide our letter dated 06/03/2023 it was alleged that you have adopted unfair means in the Course 'B.Economis' at Semester IV Regular Examination March 2023 of the academic year 2022-23 as follows:

1. That you were in possession of copying material in the examination hall on 06/03/2022.
2. There was actual copying from the copying material on 06/03/2023.

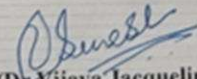
And whereas you were required to show cause as to why action should not be taken against you to treat your performance at the above examination as null and void

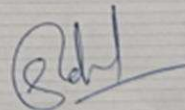
Whereas you did appear before the Unfair Means Inquiry Committee on Friday 17/03/2023 and whereas it is proved that you have adopted unfair means at the said examination, now therefore as per the provisions of Ordinance 0.5050 of the Maharashtra Universities Act 1994 you are hereby informed that:

- a. That your performance at S.Y.B.Com Semester IV Regular Examination March 2023 in the course 'B.Economics' is treated as null and void and
- b. You are also imposed a fine of Rs.500/- (Rupees Five Hundred).

You may appear for the S.Y.B.Com Semester IV ATKT Examination for the course 'B.Economics' that will be held in October 2023 and/or later by applying for the same at the appropriate date.

Please acknowledge the receipt of this communication.


(Dr. Vijaya Jacqueline)
Convener UMIC Committee


(Ms. Swiddle D'Cunha)
I/C Principal

University of Mumbai ordinance for examination

Academic Council 25/05/2011

Item No. 4.101

University of Mumbai



NAAC ACCREDITED
(2001-2006)

Additional Provisions

To

General Ordinances

With Respect to

**Credit Based Semester and Grading System
(CBSGS)**

For the Programmes

Under

The Faculty of Arts, Commerce & Science

With effect from the Academic year 2011-12

Page 1 of 6

University of Mumbai

ORDINANCE O.5042 – A: - Grace Marks passing in each course/ head of passing (Theory/ Practical/ Oral/ Sessional/ TW/ External / Semester End Exam / Internal Assessment)

The examinee shall be given the benefit of grace marks only for passing in each course / head of passing (Theory / Practical / Oral / Sessional/ TW) in External / Semester End Examination or Internal Examination Assessment as follows:

Head of Passing	Grace Marks Upto
Upto - 50	2
051 - 100	3
101 - 150	4
151 - 200	5
201 - 250	6
251 - 300	7
301 - 350	8
351 - 400	9
And 401 and above	10

Provided that the benefit of such gracing marks given in different courses/ head of passing shall not exceed 1% of the aggregate marks in that examination.

Provided further that the benefit of gracing of marks under this Ordinance, shall be applicable only if the candidate passes the entire examination of semester / year.

Provided further that this gracing is concurrent with the rules and guidelines of professional statutory bodies at the All India level such as AICTE, MCI, Bar Council, CCIM, CCIH, NCTE, UGC etc.

ORDINANCE O. 5043-A: - Grace Marks for getting Higher Class / Grade

A candidate/learners who passes in all the subjects / courses and heads of passing in the examination without the benefit of either gracing or condonation rules and whose total number of marks falls short for securing Second Class / Higher Second Class/ First Class or next Higher Grade by marks not more 1% of the aggregate marks of that examination or up to 10 marks, which ever is less, shall be given the required marks to get the next higher or grade as the case may be.

Page 2 of 6

University of Mumbai

Provided that benefits of above mentioned grace marks shall not be given, if the candidate fails to secure necessary passing marks in the aggregate course / head of passing also, if prescribed, in the examination concerned.

Provided further that benefits of above mentioned grace marks shall be given to the candidate for such examination/s only for which provision of award of Class / Grade has been prescribed.

Provided further that this gracing is concurrent with the rules and guidelines of professional statutory bodies at the All India level such as AICTE, MCI, Bar Council, CCIM, CCIH, NCTE etc.

ORDINANCE O.5044-A: - Grace Marks for getting distinction / Grade 'O' in the subject / course only

A candidate/learners who passes in all the Courses or Subjects/ Heads of passing in the examination without benefit of either gracing or condonation rules and whose total number of marks in the courses/ subject/s falls short by not more than three marks for getting Grade 'O'/ distinction in the courses / subject/s respected shall be given necessary grace marks up to three (03) in maximum two subjects, courses subject to maximum 1% of the total marks of that Head of Passing whichever is more, in a given examination.

Provided that benefits of above mentioned grace marks shall not be given to the candidate only for such examination/s for which provision for distinction in a course / subject has been prescribed.

Provided further that this gracing is concurrent with the rules and guidelines of professional statutory bodies at the All India level such as AICTE, MCI, Bar Council, CCIM, CCIH, NCTE etc.

ORDINANCE O. 5045-A: - Condonation

If a candidate/learners fails in only one course/ head of passing, having passed in all other courses/ heads of passing, his/her deficiency of marks in such head of passing may be condoned by not more than 1% of the aggregate marks of the examination or 10% of the total number of marks of that course / head of passing in which he/she is failing, whichever is less. However condonation, whether in one head of passing or aggregate head of passing be restricted to maximum up to 10 marks only.

University of Mumbai

Condonation of deficiency of marks be shown in the Grade Card/ Statement of Marks in the form of asterisk and Ordinance number.

Provided that this condonation of marks is concurrent with the rules and guidelines of professional statutory bodies at the All India level such as AICTE, MCI, Bar Council, CCIM, CCIH, NCTE etc.

ORDINANCE O. 5046-A: - Moderation

1. The Moderation System shall be application to all the faculties for Under Graduate and Post Graduate Semester End Examination / External Theory Examination.
2. 100% moderation of the answer book shall be carried out in the case of candidates failing by 10% of marks of the aggregate marks of that course / paper.
3. In case of professional faculties / courses, 100% moderation shall be carried out in case of candidates obtaining 70% and above marks or Grade 'O'. For non-professional faculties / courses 100% moderation shall be carried out in case of candidates obtaining First Class Grade 'A' and above marks.
4. The moderation of answer books of at least 5% of total number of candidates obtaining marks between Grade 'E' / minimum passing marks and marks required for Grade 'A' and above First Class/ distinction shall be carried out on random sample basis.
5. One moderator shall be appointed per five examiners. However Chairman, Board of paper setters will act as the moderator, where there are less than five examiners.
6. Moderation work shall be carried out simultaneously with the central assessment of answer books at CAPs.
7. Where marks awarded by the moderator vary from those awarded by original examiner, the marks awarded by the moderator shall be taken as final.
8. Each University shall formulate detailed scheme of moderation on the basis of guidelines given above.

ORDINANCE O.5047-A: - Vigilance Squad

1. The Vigilance Squad/s of not less than three and not more than four members shall be appointed by the Vice Chancellor to visit the Centres of University Examinations to:
 - i. Ensure that the University Examinations are conducted as per norms laid down.

Page 4 of 6

University of Mumbai

- i. Observe whether the Senior Supervisors and Block Supervisors are following scrupulously instructions for conduct of the University Examinations.
- ii. Check the students who try to resort to malpractices at the time of University Examinations and report such case to the University.
 2. The Vigilance Squad is authorized to visit any Examination Centre without prior intimation and enter office of the In-charge of the Examination Centre to check the record and other material relating to the conduct of Examination. They can enter in any block of Examination for checking the candidates identify card, fee receipt, hall tickets etc. to ascertain the authenticity of the Candidate. The Vigilance Squad shall e authorized to detect use of malpractices and unfair means in the University Examination.
 3. The Vice Chancellor shall appoint Vigilance Squad which may include:
Senior Teachers of Affiliated College/Recognized Institution/ University Departments / Teachers and desirably one lady teacher; and any other person as the Vice Chancellor considers appropriate.
 4. The Chairman of Vigilance Squad/s shall submit the report on surprise visit directly to the Vice Chancellor with a copy to the concerned Principal. The Vigilance Squad/s may make suggestions in the matter of proper conduct of examinations, if necessary.
 5. The Principal of the College where the centre of examination is located shall be responsible for the smooth conduct of examination. He/ She shall ensure strict vigilance against the use of unfair means by the students and shall be responsible for reporting such cases to the University as well as the law of enforcing authority.

ORDINANCE O. 5048-A: - Amendments of Results

Due to errors

In any case where it is found that the result of an examination has been affected by errors, the Controller of Examinations shall have power to amend such result in such manner as shall be in accordance with the true position and to make such declaration as is necessary, with the necessary approval of Vice Chancellor / Pro Vice Chancellor, provided the errors are reported / detected within 6 months from the date declaration of results. Errors detected thereafter shall be placed before the Board of Examinations.

Error means:-

- i) Error in computer/data entry, printing or programming and the like.
- ii) Clerical error, manual or machine, in totaling or entering of marks on ledger/register.

University of Mumbai

iii) Error due to negligence or oversight of examiner or any other person connected with evaluation, moderation and result preparation.

A. Due to fraud, malpractices etc.

In any case where the result of an examination has been ascertained and published and it is found that such result has been affected by any malpractices, fraud or any other improper conduct whereby an examinee has benefited and that such examinee, has in the opinion of the Board of Examination been party of privy to or connived at such malpractice, fraud or improper conduct, the Board of Examination shall have power at any time notwithstanding the issue of the Certificate or the award of a Prize or Scholarship, to amend the result of such examinee and to make such declaration as the Board of Examination considers necessary in that behalf

Note: a) The Ordinances 0.5049, 0.5050 will be as per the existing ordinances. However, the term "Student" be read as "Learners"

b) The Number of the Ordinances will be same. However, it is followed by alphabet 'A' only.

University of Mumbai Circular for remuneration

3.7. Remuneration for Conduct of Practical Examinations In Science Faculty.
(to be paid to the colleges)

A. For the Subjects other than Mathematics / Statistics						
2 Units		3 Units		6 Units		
Practical	Rate (Rs.)	Practical	Rate (Rs.)	Practical	Rate (Rs.)	
02	80	02	100	04	150	
B. For Mathematics / Statistics subjects						
Subjects / Units	2 Units		3 Units		6 Units	
	Details	Rate (Rs.)	Details	Rate (Rs.)	Details	Rate (Rs.)
Mathematics	02	50	03	50	03	75
Statistics	02	80	03	100	04	200
C. Remuneration for Practical Examination in Home Science in each subject where practical examination is prescribed :						
(i) For FY - Rs. 50 per subject / Examinee.						
(ii) For SY and TY - Rs. 100 per subject / Examinee.						

University of Mumbai



No. Exam.VCD/DBOEE/ICD/2017-18/325

WHEREAS the rates for the remuneration for the teachers and non-teaching staff engaged in Examination Work Conducted by the University need to be revised.

AND

WHEREAS there is a demand for the revised rates for the teachers and non-teaching staff who are engaged in the Examination Work and whereas the statute 483A & 483B has not been revised since long time.

AND

WHEREAS considering the importance and urgency of the matter, it is necessary to pay the amount to all the teachers and non-teaching staff who engaged in Examination Work urgently.

AND

WHEREAS Committee of all Deans was constituted and the draft proposal for the revised Rates of Remuneration to the teaching and non-teaching Staff engaged in Examination Work was prepared.

AND

WHEREAS the same was approved in the meeting of Management Council Resolution dated 18.01.2016 vide item No. 30 **"Resolved that the proposal for Revision in Examination fees and remuneration to the Faculty and Staff Engaged in Examination work to be accepted & that in accordance therewith, the Rules & Regulations to such effect as per Annexure be accepted. It is further resolved that, the Statute 483-A and 483-B be repealed"**.

AND

WHEREAS there is no time available to approach the Competent Authority for implementing resolution passed by the Management Council vide item No. 30 dated 18.1.2016.

..2..

AND

WHEREAS the assessment of the Examinations conducted in the first half of year 2017 is in progress.

AND

WHEREAS the said process of On Screen Marking (OSM) is putting place for the first time and whereas it is necessary to implement revised rates of remuneration as resolution by the Management Council vide item No. 30 dated 18.1.2016 expeditiously.

AND

Therefore I Dr. Sanjay Deshmukh Vice-Chancellor, University of Mumbai in exercise of the powers conferred upon me under sub section (8) of section 12 of the Maharashtra Public Universities Act, 2016, hereby issue the revised in the forms of the rules mention hereunder which shall come into force forthwith.

AND

CHAPTER – 1

2.1 Short Title, Commencement, application & Definitions :

- a) These rules may be called as Rules of Remuneration to the Teaching and Non-Teaching Staff Engaged in Examination Work.
- b) They shall come into force immediately
- c) They shall apply to all the –
 - (i) University Departments, Schools, Institutes and Conducted colleges.
 - (ii) Affiliated colleges, autonomous colleges & recognized institutes.

2.2 Definitions :

In these rules unless the context requires otherwise, the terms defined but used in these rules shall have the same means as assigned to them in the Maharashtra Public Universities Act, 2016.

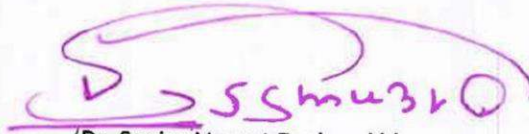
2.3 Removal of difficulties :

If any difficulty arises in giving effect to the provisions of this Rules, Vice-Chancellor, by his order, direct the appropriate decision, not inconsistent with the objects and purpose of these Rules, which appears to it necessary for the purpose of removing the difficulties.

This VCD shall come into force with immediate effect i.e. from the examination of First Half 2017 and shall remain in force till new rules and regulations in pursuant to the subject matters dealt with in this VCD are made by the appropriate authorities.

Mumbai-400 098

Dated : 24th July, 2017



(Dr. Sanjay Vasant Deshmukh)

Vice-Chancellor

CHAPTER - 2**Revised Rates of Remuneration to the Teaching
And Non-Teaching Staff Engaged in Examination Work****3.1. Remuneration for all University and College Examinations (All Faculties)****A) Remuneration for Conduct of Examination & other related work (Theory papers)**

Sr. No.	Particulars	Quantum	Rates / Day(Rs.)
1	Chief Conductor	One per center	200
2	Joint Chief Conductor	One per center	150
3	Senior Supervisor	One per center	150
4	Understudy Supervisor	One per 10 Blocks	100
5	Junior Supervisor	One per Block	100
6	Peon / Water-man	Two per center	40
6	Peon cum Bell-boy / Liftman / Hamal / Sweeper / Watchman/ Pasting / other arrangement & any other allied work assigned by Chief Conductor.	Three up to 500 examinees. One each for every additional group of 200 examinees.	30

B) Remuneration for Paper Setting and other various related work of Theory papers.

Sr. No.	Particulars	Rates / Paper (Rs.)	
		UG and PG	M. Phil. & PET
1	Paper Setting	400	500
2	Translation	250	300
3	Proof Correction	100	150
4	Preparation of Model Answer and Scheme of Marking	300	400

C) Remuneration for Referee of M. Phil. / Ph.D./ D. Lit/ D. Sc. & other related work.

Sr. No.	Particulars	Rates in (Rs.)		
		M. Phil.	Ph.D.	D. Lit / D. Sc.
1	External Referee (Assessment of Thesis)	1000	1500	2000
2	Internal Referee (Assessment of Thesis)	1000	1500	2000
3	Chair Person (Open Defense Viva)	1000	1500	2000
4	External Referee (Open Defense / Viva)	1000	1500	2000
5	Internal Referee (Open Defense / Viva)	1000	1500	2000

University of Mumbai

D) The Remuneration rates for Assessment, Moderation & Revaluations (UG & PG)

Particulars	For 100 marks Paper duration (3 hours)	For 75/80 marks Paper duration (3 hours)	For 75/80 marks Paper duration (2 to 2½ hours)	For 40/50/60 marks Paper duration (2 hours)
For Under Graduate Courses - Rate per answer book				
Assessment	Rs.16	Rs.16	Rs.12	Rs.08
Moderation	Rs.20	Rs.20	Rs.15	Rs.10
For Post Graduate Courses - Rate per answer book				
Assessment	Rs.20	Rs.20	Rs.15	Rs.10
Moderation	Rs.24	Rs.24	Rs.18	Rs.12
Minimum A/B's to be assessed for obtaining full Cap Allowance				
CAP Allowance	Rs. 175	Rs. 175	Rs. 175	Rs. 175
UG & PG	Minimum 25 answer books	Minimum 25 answer books	Minimum 30 answer books	Minimum 40 answer books
Notes :				
1) Papers with lesser marks but having duration of 3 hours or 2.5 hours or 2 hours, the payment is to be made as per their respective duration & not as per marks.				
2) The minimum remuneration is to be paid, even the duration / marks are less.				
3) The CAP allowance is not applicable if requisite A/Bs are not assessed in a Day.				
4) If a person works for more than 2 days the average can be taken for the purpose of calculating the CAP allowance.				
Internal assessment for UG / PG programs – Rs.4 per examinee				
Revaluations of all UG / PG programs - Rs.25 per A/B				
Project & Viva Voce: Internal & External Examiner - Rs.150 each per Project.				

E. Remuneration for CAP Co-ordination work(for University Examinations)

Sr. No.	Particulars	Rates in (Rs.)
1	CAP Director / Principal	Rs.2.00per Answer Book
2	CAP Co-ordinators	Rs.1.50 per Answer Book
3	Cashier cum Accountant	Rs.1.00per Answer Book
4	Clerk	Rs.1.00per Answer Book
5	Peon	Rs.0.50 per Answer Book
6	Contingency and Administrative	Rs.0.50per Answer Book
7	Local Travel allowance will not be applicable for the University Teachers and Teachers working at same college, where, CAP center is allotted.	

3.2. Remuneration for Digital Examination Paper Delivery System (DEPDS).
(For University Examinations)

Sr. No	Particulars	Rates	Examination
1	Principal	Rs.05 per examinee	For entire examination
2	IT Co-ordinators	Rs.05 per examinee	For entire examination
3	Peon	Rs.02 per examinee	For entire examination
4	Printing Charges	Rs.50 per examinee	For entire examination

3.3. Travelling & Meeting Allowance for attending University Examination work.

Sr. No.	Particulars	Designated as	Rates (Rs.)
1	Travelling Allowance (Local travel)	All Members	200 per day
2	Meeting Allowance (for Examination work)	All Members	250 per day

3.4. The Remuneration rates for Assessment of PET Examination work.

Sr. No.	Particulars	Rates Rs.
1	Assessment of Theory Paper / Descriptive Answer Paper	Rs.25 per A/b
2	Moderation of Theory Paper / Descriptive Answer Paper	Rs.30 per A/b
3	Travelling Allowance (Local Travel)	Rs.200 per day
4	CAP Allowance will be as per theory papers (25 A/Bs.)	Rs.175 per day
5	Local Travel allowance will not be applicable for the University Teachers and Teachers working at such colleges, where, CAP center is allotted.	
6	The TA/DA for outstation Examiners will be as per University rules.	

3.5. Remuneration for Finalization of Results to be paid by colleges.
(For Examinations conducted by colleges on behalf of University)

Sr. No.	Honorarium / Remuneration to	Rate
1	Principal / Director of college / Institute	Rs.5000 per session of Examination
2	Chairman Examination Committee	Rs.3000 per session of Examination
3	Examination Committee	Rs.10 per Examinee per Examination (distributed amongst themselves)

3.6. Remuneration for Conduct of Practical Examinations–Science Faculty
Applicable for Practical Examinations of Sem. V & Sem. VI conducted by colleges
on behalf of University - UG & PG)

Sr. No.	Particulars	Proposed Rates (Rs.)	
		UG	PG
1	Paper Setter (Practical Examinations)	400	400
2	Preparation (Per Day / Per Person)	200	250
3	Remuneration of Examiner (per Candidate)	20	25
4	Expert (Per Day)	150	200
5	Laboratory Supervisor (Per Day)	200	250
6	Laboratory Assistant (Per Day)	100	150
7	Field Collector (Per Day)	100	150
8	Laboratory Attendant (Per Day)	50	75
9	Peon (Per Day)	50	75
Project and Viva Voce (Per Project)			
10	Internal Examination	120	150
11	External Examination	120	150

3.7. Remuneration for Conduct of Practical Examinations in Science Faculty.
(to be paid to the colleges)

A. For the Subjects other than Mathematics / Statistics						
2 Units		3 Units		6 Units		
Practical	Rate (Rs.)	Practical	Rate (Rs.)	Practical	Rate (Rs.)	
02	80	02	100	04	150	
B. For Mathematics / Statistics subjects						
Subjects / Units	2 Units		3 Units		6 Units	
	Details	Rate (Rs.)	Details	Rate (Rs.)	Details	Rate (Rs.)
Mathematics	02	50	03	50	03	75
Statistics	02	80	03	100	04	200
C. Remuneration for Practical Examination in Home Science in each subject where practical examination is prescribed :						
(i) For FY - Rs. 50 per subject / Examinee.						
(ii) For SY and TY - Rs.100 per subject / Examinee.						

**3.8. Remuneration for Technology Faculty.
(Term Work / Oral / Practical / Internal Assessments)**

A. For Engineering courses(F.E. to B.E.)				
Sr.No	Title	Marks	Rates / Per Student	
1	Term Work – UG	25	Internal Examiner	Rs.06/-
		50	External Examiner	Rs.10/-
2	Oral – UG	25	Internal Examiner	Rs.05/-
			External Examiner	Rs.06/-
		50	Internal Examiner	Rs.10/-
			External Examiner	Rs.10/-
3	Oral with Practical or Only Practical - UG	25	Internal Examiner	Rs.10/-
			External Examiner	Rs.10/-
		50	Internal Examiner	Rs.20/-
			External Examiner	Rs.20/-
4	Term Test - UG (Internal Assessment)	20	Internal Examiner	Rs.04/-

B. For Post Graduate Engineering(M.E.) and M.C.A courses				
1	Term Work – PG	25	Internal Examiner	Rs.15/-
2	Oral – PG	25	External Examiner	Rs.20/-
			Internal Examiner	Rs.20/-
		50	External Examiner	Rs.25/-
			Internal Examiner	Rs.25/-
3	Oral + Practical (PG)	25	External Examiner	Rs.25/-
			Internal Examiner	Rs.25/-
		50	External Examiner	Rs.30/-
			Internal Examiner	Rs.30/-

C. For Pharmacy courses.				
Sr. No.	Title	Marks	Rates/Per Student	
1	Practical and Oral (First, second & third year)	35	Internal Examiner	Rs. 10
			External Examiner	Rs. 10
2	Practical and Oral (Final Year – UG)	35	Internal Examiner	Rs. 14
			External Examiner	Rs. 14
3	Practical and Orals (PG)	75	Internal Examiner	Rs.30
			External Examiner	Rs. 30

3.9. Remuneration for M.E. / MCA / M. Pharmacy courses.

A. For Engineering Courses				
Sr.No.	Title	Marks	Rates / Per Student	
1	Seminar Term Work	50	Internal Examiner	Rs.100/-
2	Seminar Oral	50	External Examiner	Rs.100/-
			Internal Examiner	Rs.100/-
3	Dissertation Term Work	100	Internal Examiner	Rs 200/-
4	Dissertation Oral	100	External Examiner	Rs.1000/-
			Internal Examiner	Rs.500/-
B. For Master of Computer Applications.				
5	Project Term Work	25	Internal Examiner	Rs.50
		50	Internal Examiner	Rs.100
6	Project Oral and Demo	100	Internal Examiner	Rs. 400/-
			External Examiner	Rs. 500/-
7	Mini Project	50	Internal Examiner	Rs.100/-
			External Examiner	Rs.100/-
C. For Master of Pharmacy				
8	Thesis Viva-voce	100	External Examiner	Rs. 1000/-
			Internal Examiner	Rs. 500/-

3.10. Remuneration for Ph. D. (Engineering / Architecture / M.C.A. / Pharmacy)

Sr.No.	Title	Rates/	
1	Course work	Paper Setting	Rs. 400/-
		Assessment Per student	Rs.20/-
2	Each Stage Presentation	Internal Examiner:	Rs.300/-
		External Examiner:	Rs.400/-
3	Thesis Oral	Internal Examiner: (Assessment of Thesis / open defense viva)	Rs.2000/-
		External Examiner: (Assessment of Thesis / open defense viva)	Rs.2000/-
		Chairperson for open defense viva	Rs 2000/-

3.11. Remuneration for Project, Term Work & Oral / Viva Voce

A For Engineering / M.C.A.

Sr No.	Title	Marks	Rates / Per Student	
1	Project Term Work (Per Student)	25	Internal Examiner	Rs.15/-
		50	Internal Examiner	Rs.20/-
		100	Internal Examiner	Rs.25/-
2	Project Oral (Per Project Group)	25	External Examiner	Rs.150/-
			Internal Examiner	Rs.150/-
		50	External Examiner	Rs.200/-
			Internal Examiner	Rs.200/-
		100	External Examiner	Rs.300/-
			Internal Examiner	Rs.300/-
3	Seminar / Mini- Project / Term Work (Per student)	50	Internal Examiner	Rs. 20/-
		25	Internal Examiner	Rs. 15/-
4	Seminar / Oral/ Mini - Project	50 (Per Project Group)	External Examiner	Rs.200/-
			Internal Examiner	Rs.200/-
		25 (Per Seminar Group)	External Examiner	Rs.150/-
			Internal Examiner	Rs.150/-

B Bachelor of Architecture (B. Arch.)

Sr. No.	Title	Remuneration (Per Student)	
		Particular	Rate
1	B. Arch. (Architectural Design – Viva) (to be shared by two external examiners)	External Examiner	Rs.50/-
2	B. Arch. (Third / Fourth Year) Technical Courses - Viva	External Examiner	Rs. 25/-
3	B. Arch. (Fourth/ Final Year) Professional Practice - Viva	External Examiner	Rs. 100/-
4	Final Year B. Arch. (Design Dissertation Viva) (to be shared by two external examiners)	External Examiner	Rs.120/-
5	Final Year B. Arch. Technical Courses Viva	External Examiner	Rs.50/-

C. Master of Architecture (M. Arch)

Sr. No.	Title	Remuneration(Per Student)	
		Particular	Rate
1	M. Arch. Semester IV Viva	(All streams)	Rs. 200/-
2	M. Arch. (by Research, partly by papers) Semester I, II, III Viva	(shared by two external examiners)	Rs. 200/-
3	M. Arch. (by Research) Semester IV Viva	(All streams)	Rs. 1000/-

3.12. Remuneration for Practical Examination / Laboratory Setup & Other Work
(For Engineering / Architecture / M.C.A. / Pharmacy (UG & PG))

Sr. No.	Designation	Particulars	Rates (Per day)
1	Expert Assistant	Per day	Rs.100/-
2	Laboratory Assistant	Per day	Rs.60/-
3	Attendant	Per day	Rs.50/-
4	Peon	Per day	Rs.40/-

3.13. Remuneration for Teaching & Non Teaching Staff engaged in University work
(For LICs & other special purpose committees)

Sr. No.	Designation	Particulars	Rates (Per visit)
1	Chair-Person of the Committee	Per Person	Rs.2,500/-
2	Member(s) of the Committee	Per Person	Rs.2,000/-
3	To be paid to the persons those who perform the duties at places other than University campus / sub center.		

3.14. Remuneration for Teaching & Non Teaching Staff engaged in University work
(for PET / NET / SET, M. Phil/ Ph.D./ D. Sc. / D. Lit.. courses)

Sr. No.	Examinations	Fees(Rs.)	Particulars
1	Chief Observer (One per examination)	Rs.2,000	Dy. Registrar
2	Center Observer (One per center)	Rs.1,000	DR / AR
3	Center In-charge (One per center)	Rs.1,000	Principal / Director
4	Sr. Supervisor (One per center)	Rs.500	College Teacher
5	Jr. Supervisor (One per Block)	Rs.200	College Staff
6	Clerk / Accountant (One per center)	Rs.150	College Staff
7	Peon / Bell Boy (One per center)	Rs.100	College Staff
8	Waterman (One per center)	Rs.100	College Staff

University of Mumbai

3.15. Examinations Fees (for UG & PG courses to be paid by students / examinees)

Sr. No.	Examinations	Fees (Rs.)	Particulars
1	Certificate Examinations (Post SSC & HSC)	500	Per Semester
2	Diploma Examinations (Post SSC & HSC)	800	Per Semester
3	Certificate Examinations (Post Graduate)	700	Per Semester
4	Diploma Examinations (Post Graduate)	800	Per Semester
5	UG Examinations – All Faculties	1,000	Per Semester
6	PG Examinations – All Faculties	1,500	Per Semester
7	Only in case of the Yearly pattern syllabi and wherever examinations are conducted on yearly basis instead of semester-wise examinations, the Examination fee will be applicable once in a year, on yearly basis.		

3.16. Examinations Fees (for PET / NET / SET)

Sr. No.	Examinations	Fees (Rs.)	Particulars
1	Ph. D / M: Phil Entrance Test (PET)	Rs.2,000	Per Examination
2	Masters Degree by Research – All Faculties (Only by Research / Partly by Papers)	Rs.10,000	Per Examination
3	M. Phil. Examinations / Viva – All Faculties	Rs.5,000	Per Examination
4	Ph.D. Examinations / Viva – All Faculties	Rs.10,000	Per Examination
5	D. Sc. & D. Litt. By Evaluators / Viva	Rs.25,000	Per Examination
6	Synopsis Submission Fee (PG)	Rs.5,000	Per Examination
7	Synopsis Submission Fee (M. Phil./ Ph.D.)	Rs.10,000	Per Examination
8	Synopsis Submission Fee (D. Sc. & D. Litt.)	Rs.15,000	Per Examination
9	Other related fees will be prescribed and circulated in due course.		

3.17. Distribution of Examinations Fees

Sr. No.	Particulars	University Share	College Share
1	Examinations conducted by the University	75 %	25 %
2	Examinations conducted by the Colleges on behalf of the University	25 %	75 %